
Service:	Central Services
Section:	Business Development – Events and Fundraising
Location:	Southampton, Portsmouth, Winchester areas.
When:	To start as soon as possible
Commitment Required:	TBA - variable hours and days throughout the year

Role Purpose:

We are looking for enthusiastic, committed people to be part of our Events Team who are able to represent us at various events across Hampshire. This year we are attending a variety of festivals and big events to promote our work, support our fundraisers and shake our collection bins. Come and join us at Victorious Festival, Pride Southampton, Pride Portsmouth, the Great South Run and lots more events out and about in our local communities. Be part of a friendly and supportive team of staff and volunteers.

Main Responsibilities:

- Event preparation – help with pre event planning, setting up and taking down on the day
- Provide a great welcome to all members of the public and engage them in a friendly manner
- Be able to talk to people about our services and signpost to our website and Helpline (information and training will be provided)
- Encourage members of the public to engage with us through events, newsletter and lottery
- Be a cheering squad to encourage our fundraisers at mass participation events such as local marathons, bike rides.

About You:

Essential Requirements:

Items on this list are vital for you to be suitable for this role

- Passionate about mental health and supporting Solent Mind
- Confident talking to members of the public
- Personable and friendly
- Enthusiastic and willing to pitch in
- Able to work as part of the team

Desirable Requirements:

Items on this list would be desirable
<ul style="list-style-type: none">• Full driving licence and car• Event planning experience• Previous charitable work

What's in it for you?

- Your help will directly support our mental health services and help tackle the stigma around mental health
- You will have access to a variety of training opportunities and ongoing support
- Opportunity to meet new people and be part of a friendly, supportive Events Team.
- Gaining new experience that can be added to your CV
- Free entry to festivals and events

Why we want you:

Your support will enable us to attend far more events than we can currently cover so we can reach more people in our local communities to access the help they need

- Your support will encourage corporate partners to get involved and support us
- You will help raise and support others to raise vital funds to keep our services running.

Additional Notes:

- The selection process is by application form and an informal interview with our Business Development Team so that we can get to know you better and you can find out more us and the role

For further information about this volunteer role please contact Emily Stenner – Community and Events Officer at estenner@solentmind.org.uk

Role Created/Updated: 20/01/2022 Created By: Jo Silsbury



DBS NOT REQUIRED FOR THIS ROLE

Disclosure & Barring Service And Recruitment Of Volunteers