

Purpose:	Solent Mind is the provider for Wellbeing services in the Solent localities. Upturn provides 1-1 support for children aged 14-18 helping them manage their mental wellbeing and build resilience. This brand new pilot project will initially run for 1 year and will work within local junior schools, teaching resilience skills to year 5 and 6 pupils. The Senior Wellbeing Advisor will also work individually with Young people in the centre.
Reports To:	Wellbeing Centre Manager/Upturn Co-Ordinator
Direct Reports:	Wellbeing Advisors/Volunteers/Students
Key Relationships:	Schools/Service users, Carers, Wellbeing staff, Delivery partners, Health and Social care providers and other key stakeholders
Location:	Fareham and Gosport
Contract:	Fixed Term for one year from commencement
Hours:	30 hours per week (Possible Job Share/Secondment)
Salary Range:	£19,880 to £21,409 Pro Rata Per Annum (PP 19-22)

Main Responsibilities

- To deliver a programme of resilience skills (The Decider) to year 5 and 6 pupils and their teachers, within local schools.
- The Decider is a programme of skills delivered in a fun and interactive way, they are designed to build resilience and manage wellbeing.
- This post requires a dynamic individual, who interacts well with children, and can deliver presentations in a fun and informative way.

Key Duties

- To deliver classroom session of resilience skills.
- To deliver information sessions to school staff / parents.
- Manage a small caseload of 1-1 clients.
- Maintain and record on CRM, all client notes and records in line with policies and procedures.
- Ensure that any income and expenditure is recorded and receipted in accordance with financial procedures and within delegated authority levels.

- To identify innovative ways of developing and improving the service.

Internal And External Liaison

- Share appropriate information under Solent Mind's Confidentiality and Risk Assessment Policy.
- To act quickly in response to any safeguarding issues or concerns and to ensure these are reported to the line manager.
- To network with other agencies who may potentially provide support and services for service users.
- To attend relevant meetings/conferences/events and training in line with the duties of the post.
- To participate in team meetings, supervision and annual appraisal meetings with the Wellbeing Manager/ Co-Ordinator and to attend Solent Mind meetings as appropriate.
- Develop links and maintain good relationships with local schools.

General

- To uphold the aims and values of Solent Mind.
- To contribute to the ongoing development of the service and to best practice.
- To work within Solent Mind policies and procedures.
- To maintain up to date knowledge of legislation, national and local policies and issues in relation to both mental health and the Primary Care Services.
- All employees have a duty and responsibility for their own health and safety and the health of safety of colleagues, patients and the general public.
- All employees have a responsibility to prevent abuse and neglect and report concerns.
- All employees have a responsibility and a legal obligation to ensure that information processed for both patients and staff is kept accurate, confidential, secure and in line with current Data Protection legislation and Security and Confidentiality Policies.
- Undertake not to abuse their official position for personal gain, to seek advantage of further private business or other interests in the course of their official duties.

This list is non exhaustive and other duties may be required to be undertaken to meet the needs of Solent Mind



PERSON SPECIFICATION

Senior Wellbeing Advisor (Upturn Young Persons Project - Schools)

Requirement	Essential or Desirable
Qualifications/Education/Training: Educated to NVQ Level 3 or equivalent or extensive experience.	Essential
Experience: Experience in Working with children. Experience of working in education. Experience in delivering presentations. Experience of working with vulnerable people with diverse needs. Experience of working in a mental health setting.	Essential Desirable Essential Desirable Desirable
Knowledge/Skills/Competencies: Having a positive attitude to people from diverse backgrounds. Knowledge of links between physical health and mental health. Good written and verbal communication skills. Intermediate I.T. skills. Able to manage risk and conflict. Able to work on own initiative and within a team.	Essential Desirable Essential Essential Essential Essential
Other: Ability to flexible hours. Commitment to Solent Mind's values. Commitment to Solent Mind's Equal Opportunities and Diversity policies. Willingness to undergo a relevant DBS Check if required.	Essential Essential Essential Essential

Date job originated: 27 August 2021
Date job reviewed:
Reviewing Manager: Caroline Payne



DBS NOTE TO APPLICANTS

Disclosure & Barring Service And Recruitment Of New Staff

Solent Mind has registered with the Disclosure & Barring Service (DBS), previously known as CRB, in order to make safe, well informed recruitment decisions. We are ensuring that all our relevant policies meet legal and best practice requirements.

We have assessed the position of:-

SENIOR WELLBEING ADVISOR (UPTURN SCHOOLS)

As requiring an:-

Enhanced & Barred level of disclosure.

All convictions, including convictions which would otherwise be “spent” under the Rehabilitation of Offenders Act 1974, must be disclosed for the purposes of this job application.

Solent Mind will determine the relevance of any convictions to the position applied for in line with guidance from the DBS.

Any applicant who is offered employment will be subject to a DBS check from the DBS before the appointment is confirmed. This will include details of cautions, reprimands or final warnings as well as convictions. Applicants will have the opportunity to discuss any disclosure information before a final decision is made as part of the post interview process.